

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

May 26, 2015

CALENDAR

May	26	5:30 p.m.	Public Work Session, Bristol Elementary School
May	26	Immediately following	Executive Session, Bristol Elementary School
May	26	7:00 p.m.	Regular Board Meeting, Bristol Elementary School
June	7	4:00 p.m.	EMHS Commencement, Notre Dame
June	9	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
June	14	5:30 p.m.	ECHS Commencement, Rice Field/North Side Gym
June	16	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
June	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.
- E. STUDENT RECOGNITION
Elkhart Central Winter Guard
- F. SPECIAL RECOGNITION
JoEllen Frend
- G. BUILDING REPORT
Energy Education Report – Ted Foland
Melissa Jennette - Principal
- H. MINUTES
May 12, 2015 – Public Work Session
May 12, 2015 – Regular Board Meeting
May 19, 2015 – Public Work Session

I. TREASURER'S REPORT

Consideration of Claims

Financial Report – January 1, 2015 – April 30, 2015

Transfer Tuition – The Business Office recommends Board approval of cash tuition rates for the 2015-2016 school year.

Meal Prices – The administration recommends Board approval of meal prices for the 2015-2016 school year.

Food Service Bids – The Business Office recommends Board approval of the bid award for food, commodities, fresh produce, supplies, bakery supplies, and dairy supplies.

Extra Curricular Purchases - The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

J. NEW BUSINESS

Communications & Data Department Report

Instruction & Learning Department Report

Student Services Department Report

Grant Confirmation – The administration seeks Board confirmation for the following grants submitted to:

the Indiana Department of Education for a Remediation and Preventive Remediation grant from the Instruction and Learning Department

the Indiana Department of Education for a Remediation Grant from the Student Services Department

the United Way for a Community Partner Grant for Bullying Prevention from the Student Services Department

Grant Approval – The administration recommends approval for the submission of the following grant applications to:

Career Ready for a College/Career Readiness Grant from the Elkhart Area Career Center

the Elkhart Education Foundation for a Rock Band Club Silent Studio from Elkhart Central High School

the Elkhart Education Foundation for Kinesthetic Learning Environment from Monger Elementary School

the Elkhart Education Foundation for leadership day for Move 2 Stand students from West Side Middle School

the Elkhart Education Foundation for Innovative Teaching grant from North Side Middle School PBIS Team

the Elkhart Education Foundation from West Side Middle School Language Arts Department

the Elkhart Education Foundation for Robotics Mechatronics Training from ElkLogic Robotics Team

the Fender Foundation for instruments for Rock Band Club from Elkhart Central High School

Mary Pope Osborne’s Gift of Books grant from Eastwood, Beardsley, Hawthorne and Beck

Scholastic Reading Club for James Patterson’s Pledge to Libraries grant from Mary Daly

WNDU/Martin’s Supermarket for One School at a Time grant from North Side Middle School PBIS Team

Overnight Trip Requests – The administration seeks Board approval of overnight trip requests.

2015-2016 School Calendar – The administration recommends Board approval of the proposed revised 2015-2016 school which was approved at the December 9, 2014 Board meeting.

K. OLD BUSINESS

Board Policy ED-(1) – The administration recommends approval of the proposed new Board Policy ED-(1), Rescue Epinephrine, as initially presented at the Board’s May 12th meeting.

L. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

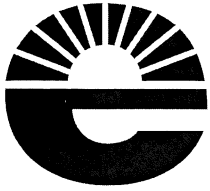
M. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

N. ADJOURNMENT



BRISTOL ELEMENTARY SCHOOL
Elkhart Community Schools
705 Indiana Avenue, Bristol, IN 46507-9458
(574) 848-7421 / 7422 fax
www.elkhart.k12.in.us

inspiring. excellence.

DATE: May 15, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Melissa Jennette, Principal
RE: Donation Approval

Bristol Elementary School received a check in the amount of \$500 from Mr. David Weed for PBIS. It will be used for our student programs and assemblies in recognition of positive behavior.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

David Weed
55066 Colonial Ridge Dr.
Bristol, In 46507-8901



Elkhart Area Career Center
a Division of Elkhart Community Schools

Memorandum

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Dr. David Benak *DRB*

DATE: May 20, 2015

RE: Donation Approval - EACC

Bennington Marine has donated 1,346 pounds of flatstock metal with an approximate value of \$942.00 to be used in our welding program at the Elkhart Area Career Center.

John Kraus, welding instructor, reports this scrap metal will be useful in his program and will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Bruce Fenstermacher
Bennington Marine
2805 Decio Drive
Elkhart IN 46514

ls



Elkhart Area Career Center
a Division of Elkhart Community Schools

Memorandum

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Dr. David Benak *DRB*

DATE: May 20, 2015

RE: Donation Approval - EACC

MacAllister Machinery has donated a C-7 Caterpillar engine (serial #KAL211561) with an approximate fair market value of \$4,000.00 to the new diesel technology program being offered for the first time at the Elkhart Area Career Center.

Ryan Gortney, motorcycle/outdoor power instructor, reports that this engine will be useful in implementing this new program at the annex and will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Jim Bernhardt
Transportation Division Manager
MacAllister Machinery
8800 Brookville Rd
Indianapolis IN 46239-9427

ls

Elkhart Central High School
Athletic Department
1 Blazer Blvd. Elkhart, IN 46516]

DATE: May 11, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Brian Buckley
RE: Donation Approval

The Elkhart Central High School Athletic Department has received a generous donation of \$1,100.00 from Irving Shade and Door Inc. These funds are to be used for our wrestling program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Irvine Shade & Door Inc.
1000 Verdant Dr.
Elkhart, IN 46516

Thank you,

Brian Buckley
ECHS Athletic Director

Elkhart Central High School
Athletic Department
1 Blazer Blvd. Elkhart, IN 46516]

DATE: May 14, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Brian Buckley
RE: Donation Approval

The Elkhart Central High School Athletic Department has received a generous donation of \$10,000 from Blazer Club. These funds are earmarked for the construction of an indoor concession stand.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Steve Brown, Treasurer
Blazer Club
1 Blazer Blvd.
Elkhart, IN 46516

Thank you,

Brian Buckley
ECHS Athletic Director

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

May 26, 2015

(Date)

TO: Board of School Trustees

FROM: Dr. Robert Haworth, Superintendent of Schools

SUBJECT: Profile of Bristol Elementary School
(Name of School)

Number of Staff: 1 Administrators 38 Certified Staff 22 Classified Staff

Enrollment: 509 Total 61 %White 4 %Black 25 %Hispanic .1 %Asian 0 %Amer. Indian 10 %Multi Racial 0 %Pacf. Island /Hawaiian 5/4/15 As of Date

Previous Year Stability Rate: 74%
Stability percentage is calculated by dividing the number of students who attended one school all year by the number of students who attended at any point.

Parent Involvement: 14
% of Families Represented in PTA/PTO
Back to School Open House night – 87% of families attended, Mom & Me Breakfast – 101 moms and their students, Dinner with Dad - 119 dads and their students
Special Education:

17% of total school enrollment
Moderate - 3% CD (Cognitive Disability) 9%
ED (Emotional Disability) 4% SLD (Specific Learning Disability) 14%
OHI (Other Health Impaired) 11%
SI (Speech Impairment) 65% LI (Language Impairment) 40%

% on Free Lunches: 53.2 % with Reduced Lunches: 12.2

Breakfast Program: 218
Average Daily Participation

Before & After School Child Care: 24 am participation 28 pm participation

- Special Programs
 - Special curriculum features
 - Awards/honors
- Title I, 8-step Process, PEP - Grades 2 - 6, HeadStart, Systems of Care, PBIS/Olweus Bullying Prevention Program, Peaceful School Bus, LoveWay - Equine Assisted Learning (EAL), Future Pirates (pre-school), Growing Kids (pre-school) coming Fall 2015, 5-Minute Kids, Chess PEP - Grades 2 - 6; CURRICULUM: Schoology, ActiVote, Raz Kids, Moby Max, BURST AWARDS: School Grade

Attachments: School Improvement Plan Information, Standardized Test Profile, and Staffing/Class Size Report

Bristol Elementary E/LA Action Plan 2014-2015

Focus Areas: READING/WRITING

School: BRISTOL ELEMENTARY								
GOAL (SUMMATIVE GOALS)								
By Spring 2015, 90% of grades K-2 students will score proficient or above as measured by MCLASS/TRC								
By Spring 2015, 90% of grades 3-6 students will score 65% or above as measured by ACUTY quarterly								
BENCHMARKS (FORMATIVE GOALS)								
Year 1: By Spring 2015, 90% of grades K-2 students will score proficient or above as measured by MCLASS/TRC								
Year 1: By Spring 2015, 90% of grades 3-6 students will score 65% or above as measured by ACUTY quarterly								
Year 2: By Spring 2016, 95% of grades K-2 students will score proficient or above as measured by MCLASS/TRC								
Year 2: By Spring 2016, 95% of grades 3-6 students will score 65% or above as measured by ACUTY quarterly								
Year 3: By Spring 2017, 100% of grades K-2 students will score proficient or above as measured by MCLASS/TRC								
Year 3: By Spring 2017, 100% of grades 3-6 students will score 65% or above as measured by ACUTY quarterly								
Strategy	Begin Date	Teacher Action Steps	Person Responsible	Begin Date	Professional Development	Person Responsible	Evidence of Implementation	Evidence of Impact
8/12		GENERAL: READING Implement the Core Reading Program Tier 1 daily with fidelity in the 90-minute reading block.	K-6 teachers	8/14	Analyze student reading data every three weeks to ensure effective implementation.	Principal Dean of Students	Classroom Walk-Through Data	ACUTY mCLASS GEI-Child Study Data
9/14		Use WIDA Lesson Planning Forms to increase rigor of core instruction. Differentiation in core instruction.	K-6 Teachers ENL Special Ed.	9/14	WIDA Collaborative Lesson Planning to ensure 80% proficiency from core instruction.	Principal Dean of Students Interventionist Reading Specialist	Classroom Lesson Planning Data Classroom Walk-Through Data	ACUTY mCLASS GEI-Child Study Data
8/12		Monitor student progress according to DIBELS benchmarks grades K-2. Report scores to administrators.	K-2 teachers	9/14	Analyze progress monitoring data to inform instruction.	Principal Dean of Students Interventionist Reading Specialist	Student Data Folders School Data Wall	MCLASS Progress Monitoring Data GEI-Child Study Data
			K-6 teachers	8/11	Analyze instructional data	Principal	Intervention Schedule	ACUTY

8/14	Provide an additional intervention for 30 minutes daily following <i>The 8-Step Process</i> structure with fidelity.	Interventionist ENL Special Ed.	on a 3-week cycle. Plan enrichment, matenance, and remediation instruction. (8-Step Process)	8-Step Team	Principal Walk Thru Data during Success period (principal's office)	mCLASS District Window Assessments Post-Tests
8/12	LOW ACHIEVERS - TIER 3 Provide an additional 30 minutes intense intervention daily for high-risk students who are reading far below grade level using BURST in grades K-2.	Special Ed. teachers Interventionist	Collaboration on intervention materials	Principal District Resources Academic Dean of Students	Learning Log Minutes	mCLASS
9/12	Recommend students not showing adequate growth on their data points to GEI process (Child Study Team)	K-2 teachers & Specialists	General education teacher training on GEI procedures		GEI Minutes	CBM (DAZE-DORF)
8/12	LOW ACHIEVERS – TIER 3 Monitor student progress biweekly using CBM's (DAZE, DORF) grades 3-6. Recommend students not showing adequate growth on their data points to GEI process (Child Study Team)	3-6 teachers & Specialists	Analyze instructional data on a 3-week cycle. Plan remediation. (8-Step Process)	Principal District Resources	Learning Log Minutes GEI Minutes	ACUTY
9/12	HIGH ACHIEVERS Differentiated instruction provided by cluster teachers to extend learning opportunities.	Cluster teachers 1-6	High Ability teacher training	Principal District Resources		mCLASS
8/13	Provide PEP classrooms for identified high ability students in grades 2-6. Monitor growth of this group separately.	PEP teachers 2-6	PEP teacher training		Data Team Minutes	ACUTY
8/12	CULTURAL COMPETENCE Address our practices, procedures and cultural awareness of issues that cause over identification of African American students in special education in selected categories and disproportionality of student suspensions	K-6 teachers PBIS team		Principal Academic Dean of Students	Discipline Data Minor Incident Reports	Discipline Data Minor Incident Reports
	<ul style="list-style-type: none"> <i>Weekly classroom meetings to become more responsive to students' cultural background and individual needs- Use</i> 	K-6 teachers	PBIS training	Principal Academic Dean of Students District	Classroom Meeting Data Minor Incident	Classroom Meeting Data Minor Incident

				Resources	Reports	Reports	
	<p><u>Pyramid of Success</u>, by John Wooden</p> <ul style="list-style-type: none"> • Monitor discipline/referral/suspension data • Provide consistent data on discipline from grade to grade (behavior charts) • Monitor interventions in GEI team 	<p>BIT Team</p> <p>Principal Dean of Students GEI Team</p>					
9/12	<p>PARENT INVOLVEMENT</p> <ul style="list-style-type: none"> • At fall parent-teacher conferences, explain child's writing performance, interventions, and work to do at home (K-3 mCLASS) (3-6 ISTEP+) • Communicate with parents regularly to inform them of interventions and how the parent can help at home • Involve parents in the development, revision and implementation of the Title I parent compact. • Inform parents of the school's Title I status and related info. • Involve parents in academic workshops. 		10/12	Provide teachers with effective approaches to build parent involvement	Principal Academic Dean of Students K-6 Teachers	Parent/Teachers conference attendance data (sign in sheets) Family Folders/Report Cards mCLASS ISTEP+	
9/12		K-6 teachers Principal Parent Support Coordinator	8/13				
9/12			8/13				Title I documentation forms
8/12							
9/12	<p>TRANSITIONS</p> <ul style="list-style-type: none"> • Provide the behavior chart from the previous year to the new teacher at the beginning of year • Hold GEI transition conferences in fall 	K-6 Teachers GEI team	9/12	Behavior Chart Data Report	Principal Academic Dean of Students K-6 Teachers	Behavior Chart Implementation Discipline data GEI data	
9/12			9/12				
5/14							

	TECHNOLOGY	Technology Coordinator K-6 teachers	8/12	Monthly technology sessions to assist teachers in the recording Technology training on white boards and PowerSchool	Technology Coordinator	Classroom Walk-Through Data Weekly Lesson Plan Templates	mCLASS
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Begin Date	Teacher Action Steps	Person Responsible	Begin Date	Professional Development	Person Responsible	Evidence of Implementation	Evidence of Impact
9/12	GENERAL: WRITING Teach writing (narrative, informative, and opinion) minimum of 45 min. daily follow Lucy Calkins Curriculum K-6 outside 90 min. reading block.	K-6 teachers	9/13	Lucy Calkins and Indiana Writing Standards Monthly collaboration to focus on implementation and assessment of core writing program - Collaboration during early release – Grade Level Data Teams	Principal	Classroom Walk-Through Data Student Data Folders	Scores on writing rubrics Data Team Minutes
	Implement the use of Academic Notebooks – Write daily in all subjects	K-6 teachers Art Music PE	9/14	Monthly collaboration to review the use of academic notebooks for helping students deepen their understanding and monitor their own learning.	Principal	Student Academic Notebooks	Scores on writing rubrics
8/12	LOW ACHIEVERS – TIER 3 Monitor student progress biweekly using writing rubrics. Provide small group instruction for students. Recommend students not showing adequate growth on their data points to GEI process (Child Study Team)	K-6 teachers & Specialists	8/14	Analyze writing data monthly – Grade Level Data Teams	Principal District Resources	Data Team Minutes	Scores on writing rubrics
9/12	HIGH ACHIEVERS Differentiated instruction provided by cluster teachers to extend learning opportunities.	Cluster teachers 1-6	9/10 8/11	High Ability teacher training	Principal District Resources	Data Team Minutes	Scores on writing rubrics

8/13	Provide PEP classrooms for identified high ability students in grades 2-6. Monitor growth of this group separately.	PEP teachers 2-6	PEP teacher training			
8/12	<p>CULTURAL COMPETENCE</p> <p>Address our practices, procedures and cultural awareness of issues that cause over identification of African American students in special education in selected categories and disproportionality of student suspensions</p> <ul style="list-style-type: none"> Weekly classroom meetings to become more responsive to students' cultural background and individual needs- Use Pyramid of Success, by John Wooden Monitor discipline/referral/suspension data Provide consistent data on discipline from grade to grade (behavior charts) Monitor interventions in GEI team 	<p>K-6 teachers PBIS team</p> <p>K-6 teachers</p> <p>BIT Team</p> <p>Principal Dean of Students</p> <p>GEI Team</p>		9/11	Principal Academic Dean of Students	Discipline Data Minor Incident Reports
9/12	<p>PARENT INVOLVEMENT</p> <ul style="list-style-type: none"> At fall parent-teacher conferences, explain child's reading performance, interventions, and work to do at home (K-3 mCLASS) (3-6 ISTEP+) Communicate with parents regularly to inform them of interventions and how the parent can help at home Involve parents in the development, revision and implementation of the Title I parent compact. Inform parents of the school's Title I 		Provide teachers with effective approaches to build parent involvement	10/12	Principal Academic Dean of Students K-6 Teachers	Parent/Teachers conference attendance data (sign in sheets) Family Folders/Report Cards Title I documentation forms
9/12		K-6 teachers Principal Parent Support Coordinator		8/13		mCLASS ISTEP+
9/12				8/13		

	status and related info.					
	<ul style="list-style-type: none"> Involve parents in academic workshops. 					

Bristol Elementary Math Action Plan 2014-2015

Focus Area: MATH

School: BRISTOL ELEMENTARY

GOAL (SUMMATIVE GOALS)

By Spring 2015, 90% of grades K-2 students will score proficient or above as measured by mCLASS
 By Spring 2015, 90% of grades 3-6 students will score 65% or above as measured by ACUITY quarterly

BENCHMARKS (FORMATIVE GOALS)

Year 1: By Spring 2015, 90% of grades K-2 students will score proficient or above as measured by mCLASS
 Year 1: By Spring 2015, 90% of grades 3-6 students will score 65% or above as measured by ACUITY
 Year 2: By Spring 2016, 95% of grades K-2 students will score proficient or above as measured by mCLASS
 Year 2: By Spring 2016, 95% of grades 3-6 students will score 65% or above as measured by ACUITY
 Year 3: By Spring 2017, 100% of grades K-2 students will score proficient or above as measured by mCLASS
 Year 3: By Spring 2017, 100% of grades 3-6 students will score 65% or above as measured by ACUITY

Begin Date	Teacher Action Steps	Person Responsible	Begin Date	Professional Development	Person Responsible	Evidence of Implementation	Evidence of Impact
8/14	<p>GENERAL: Implement with fidelity the district math instructional calendars during a minimum of 70 minutes per day.</p>	K-6 teachers	9/14	Provide new Indiana Standards document for teachers to analyze	Principal Dean of Students District Resources	Progress Monitoring data	ACUITY mCLASS MATH ISTEP+

8/13	GENERAL: Teach students problem solving using poster method 2X per month. Use one per month as an assessment.	K-6 teachers	9/14	ECS Summer math training 2014	Principal Dean of Students District Resources	Problem Solving Rubric Data	ACUITY mCLASS MATH ISTEP+
8/13	Teach problem solving using the problem-solving rubric.						
8/13	Implement daily math review						
8/12	GENERAL: 8-Step Process Academic Success Period will include 2 days a week math interventions	K-6 teachers	9/14		Principal	Classroom Walk through data	ACUITY mCLASS MATH
Begin Date	Teacher Action Steps	Person Responsible	Begin Date	Professional Development	Person Responsible	Evidence of Implementation	Evidence of Impact
	LOW ACHIEVERS:						
10/12	Progress monitor students using mCLASS MATH	K-6 teachers K-6 teachers Math interventionist	9/14	Provide mCLASS professional development for K-2 staff	Principal Academic Dean of Students	Student Data Folders	ACUITY mCLASS MATH
9/13	Provide math interventions for the bottom 25% in math						
8/11	HIGH ACHIEVERS Provide challenging math using the Navigation Series, Trailblazers and Connected Math	K-6 teachers	9/14	Training for PEP teachers	District PEP Resources	Walk through data	ACUITY mCLASS MATH

	<p>TECHNOLOGY</p> <p>Provide practice using the ACUITY on targeted skills identified by ACUITY assessments.</p> <p>K-6 students will have computer classes weekly for 45-minute period.</p>	<p>K-6 teachers Computer instructional assistant</p>	<p>9/14</p>	<p>Professional Develop.</p> <ul style="list-style-type: none"> • Distribution list • Power School • Power point • Word • Graphs and Charts • Research 	<p>Principal Technology Coordinator</p>	<p>Walk through data</p>	<p>ACUITY mCLASS MATH</p>
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BRISTOL ELEMENTARY SCHOOL
705 Indiana Street, Bristol, 46507
Phone: 848-7421
Fax: 848-7422

Principal

Melissa Jennette
Chris Romanetz, Head Secretary

Academic Dean

Jill Balcom
Joann Williams, Assistant Secretary

Kindergarten

Adria Anderson
Lynda Atkinson
Penelope Clayton
Theresa Harmon
Staycie Lievens

First Grade

Susan Abel-Keller
Virginia Hanson
Katie Smith

Second Grade

Carol Freihofer
Stephanie Marks
Kaye Swoveland
Amanda Balk - PEP

Third Grade

Julie Clarke
Anh Oyer
Denise Ryno
Maria Schroeder - PEP

Fourth Grade

Damian Beauchamp
Taryn Diaz DeLeon
Kristi Ray
Rita Walt - PEP

BRISTOL ELEMENTARY SCHOOL - Continued

Fifth Grade

Jason Hite
Nicole King
Patrick Smith
Karrie Kolbow - PEP

Sixth Grade

Amanda Cregier
Tom Jones
Jayme Iannarelli - PEP

Intervention

Anita Grove

ESL

Liz Gingerich

Special Education

Stephanie Knowlton
Robin Sutton
Kristin Weaver

Intense Intervention
Mild Disabilities
Mild Disabilities

Art

Aubrey Moore

Music

Mark Osterhout

Physical Education

Michael Pflugner

Nurse

Jennifer Novara

Social Worker

Lindsay Burnett

Speech Therapist

Kaitlin Putt
Ana-Alisa Gurley

BRISTOL ELEMENTARY SCHOOL - Continued

Behavior Support

Jennifer Cunningham

Parent Support

Elizabeth Hausbach

Paraprofessional and Technical Assistants

Lorie Freet

Abby Howell

Mary Sue Keenoy

Vicky Kraus

Tami Lapp

Laura Lucchese-Urban

Deb Lytell

Vicki Mason-Watson

Kim Sevrey

Susan Williams

Special Needs Paraprofessional

Instructional Paraprofessional

Library Paraprofessional

Intense Paraprofessional

Keyboarding Paraprofessional

Instructional Paraprofessional

Instructional Paraprofessional

Instructional Paraprofessional

Special Needs Paraprofessional

Intense Paraprofessional

Cafeteria

Shawnie Riley

Lori Weaver

Julie Williams

Custodian

Jamie Woodfin

Norman Anderson

Cynthia Weaver

Head Custodian

ELKHART COMMUNITY SCHOOLS
STUDENT/TEACHER-STUDENT/ADULT RATIOS
2014-2015 ENROLLMENT
ENROLLMENTS FROM POWERSCHOOL AS OF 5/22/15

BRISTOL	K	1	2	3	4	5	6	K-6 Total
Regular	70	58	68	74	57	56	51	434
Total Enrollment	70	58	68	74	57	56	51	434
FTE	4	3	3	3	3	3	2	21
PTR	17.5	19.3	22.7	24.7	19.0	18.7	25.5	20.7
PP'S	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PAR	17.5	19.3	22.7	24.7	19.0	18.7	25.5	20.7

PEP @ BRISTOL	K	1	2	3	4	5	6	K-6 Total
Enrollment	0	0	13	18	16	19	15	81
Total Enrollment	0	0	13	18	16	19	15	81
FTE			1	1	1	1	1	5
PTR			13.0	18.0	16.0	19.0	0.0	16.2
PP'S			0.0	0.0	0.0	0.0	0.0	0.0
PAR			13.0	18.0	16.0	19.0	0.0	16.2

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
May 12, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart - 7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

Presentation of the Colors by the JROTC. The JROTC cadets led the pledge of allegiance.

Pledge

President Carolyn Morris called the regular meeting of the Board of School Trustees to order.

Call to Order

Ms. Morris discussed the invitation to speak protocol.

Protocol

Lindsey Stahl from Memorial High School (MHS) was welcomed and introduced herself representing her school's Superintendent's Student Advisory Council (SSAC). Lindsey reported on activities for Teacher Appreciation Week; End of Course Assessments ended on Monday; and AP exams are beginning. She also reported on the BraveHart fundraising efforts held between April 27th and May 1st for Braden Hartman including student artwork sold at the Jazz Café contributing to the total collected to just under \$12,000.

SSAC Representative

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$200.00 from Collins & Company and \$100.00 from Welch Packaging Group, Inc. to assist students with meals, ticket prices, and supplies associated with field trips; and \$50.00 from Mary Jo Sartorius for the Hawthorne Drum2Change drummers in appreciation for their performance at the Salvation Army's Volunteer Appreciation dinner.

Gift Acceptance

Mary Yoder Holsopple, coordinator of ECS Bully Prevention Program spoke about the Teachers Credit Union (TCU) bookmark program which originated at Riverview Elementary School and has progressed to a district-wide contest. She named the three winners of the bookmark contest: Madison Fisher from Eastwood, Emily Thompson from Pinewood, and Marlene Trinidad from West Side. Madison Fisher presented each of the Board members with her winning bookmark. The Board was provided with all winning bookmarks.

Student Recognition

The Board recognized members of the Elklogics robotics team made up of students from Elkhart Central and Elkhart Memorial High Schools. Nick Seidl, coach, spoke of the team's success this year. In the State semi-finals they were 12th out of 31 teams and just short of qualifying for the world championship in St. Louis, an accomplishment that has been set for next year's goal. He introduced team members: Dillan Baesler, Connor Bennett, Reagan BonDurant, Madeline Brandi, Dakota Durlin, Anderson Green, Glen Hartl, Raven Holmes, Zeb Holtz, Jeremy James, Alexis Juday, Andrew Kuruda, Jonathan Miller, Casey Radeline, Jacob Radeline, Nick Rheinheimer, Cameron Ritenour, Dylan Ritenour, Takoda Sechrist, Devion Stansberry, Bailey Stepke, Jacob Stout, Dylan Suomela, Anthony Thursby, Alexander Warkentin, Sam Waterman who was a safety all star winner, Daniel Weld and Collin Whittaker. He also introduced the coaches and thanked them for their dedication. The team's next competition is an invitational this summer in Indianapolis.

Student
Recognition

The Board heard from Richard Mendez, Junior ROTC Program manager, on the success of the program. It currently has 32 members and will have 52 new students next year including 26 sophomores. They have participated in a number of events lately including: working with Feed the Children, Soup for Success, open houses at both high schools, the unveiling of the Wall of Heroes at Memorial, and helping at Church Community Services. They will be participating in the Memorial Day parade. Board members were presented with Junior ROTC polo shirts. Superintendent Rob Haworth added a review team from the Air Force will have a site visit on May 19th.

Student
Recognition

The Board heard a department spotlight by Mary Jo Sartorius, director of special education. The district employs 136 certified and 151 classified staff who provide services to 2,168 students ranging in age from 3-22. Their goal is to provide individualized support and service to assist students with disabilities to achieve success. The department provides support to the all of ECS' twenty buildings and seven private schools with school psychologists, speech pathologists, occupational therapy, physical therapy, orthopedic consultation, and behavior consultants and partnership with Oaklawn through a system of care facilitators placed many of the sites. The department also supports ECS students placed in other locations. There are 3 students at Indiana School for the Deaf, 6 students at Concord's deaf program, 2 students placed in residential, Bashor, and the Crossing. The following staff members were introduced and a brief description of their responsibilities was provided: Karla Copenhaver, Charrell Stevens, Jenny Sager, Kathy Mentz, Tina Northern, Victoria Toney, Debra Beehler and Roma Osterloo.

Department
Spotlight

The Board viewed Maxwell Schleining's, a Central High School senior and special education autistic student, video submittal for speaker tryouts for this year's commencement. Though he was not selected, Max's video perfectly summarizes the purpose and outcome of the special education department.

The Board approved the recommendation to appoint Cyd Sunday to a 4-year term on the Bristol Library Board of Trustees.

Library Board Appointment

The Board approved the recommendation to appoint Shannon Link to a 1-year term on the Elkhart Library Board of Trustees to fill a vacancy.

Library Board Appointment

By unanimous action, the Board approved the following minutes:
April 28, 2015 – Public Work Session
April 28, 2015 – Regular Board Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$6,023,726.18 as shown on the May 12, 2015, claims listing. (Codified File 1415-125)

Payment of Claims

Doug Hasler, executive director of support services, reported the following fund loans were made on April 30, 2015: \$34,000.00 to Debt Service Fund from General Fund; \$631,000.00 to Capital Projects Fund from General Fund; \$229,000.00 to Transportation Operating Fund from General Fund; and \$340,000.00 to Transportation Operating Fund from Transportation Bus Replacement Fund.

Fund Loans

The Board authorized Doug Hasler to purchase busses through the State purchasing program. He explained the State purchasing program would be used for the purchases and no longer bidding on our own. No busses have been purchased in the last two years and it is projected approximately 15 busses of various capacities for approximately \$1.2 million will be purchased annually for the next few years. He responded to various Board inquiries regarding funding and trade-ins, stating all pricing will be reviewed by the Board prior to purchasing.

Bus Purchases

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-126)

Fundraiser Approval

Shawn Hannon, sr. director of communication and data, presented an update on the latest change to ISTEP tests extending the testing window to May 15th; end of course assessment closing at the high school level and continuing for middle schools; a full report on IREAD evaluations will be presented at the May 26th Board meeting; and state reporting season has begun.

Department Report

Dr. Dawn McGrath, deputy superintendent, thanked the Board for the opportunity to be a part of Elkhart Community Schools and updated the Board on her recent visits with various school principals. A report on the Instruction and Learning Department was presented by Dr. John Hill, assistant superintendent for instruction, regarding review of 154 graduation waivers, Celebrating Excellence recognizing 284 sixth graders and 167 eighth graders, and the curriculum adoption cycle.

Department Report

Tony England, director of student services gave a report on the upcoming presentation of Speak Truth to Power on May 14th provided by the Elkhart Education Foundation (EEF) and Move2Stand training on May 15th; hybrid learning next year at off-ground learning; and Elkhart Academy set for July 28th.

Department Report

By unanimous action, the Board approved the submission of the following three grants:

Grant Approval

To the EEF for an Innovative Teaching Grant to purchase materials beneficial to the implementation of Tools of the Mind at Eastwood, Hawthorne, Beck and Beardsley Schools.

From Roosevelt STEAM Academy to the EEF for an Innovative Teaching Grant to purchase equipment for the El Sistema music program to continue the orchestra.

From West Side Middle School to Magnifying Learning for a grant for team training. (Codified File 1415-127)

The Board received a grant submission and award update from Kim Boynton, director of grant development/PreK, reporting additional funding of \$37,000 was awarded to both Mary Beck Elementary and Pierre Moran Middle School for professional development thru the Indiana Department of Education Tier IV grant; the \$50,000 Homeland Security Grant for Central High School has been reimbursed and \$50,000 for Memorial High School has been fully executed; the EEF grant deadline is May 30th; and 40 gallons of paint has been awarded to Osolo from True Value Foundation grant.

Grant Report

By unanimous action, the Board approved overnight trip requests for Elkhart Area Career Center SkillsUSA team to travel to Louisville, KY on June 22 thru 27, 2015, to compete in SkillsUSA National Contest/Leadership; and Elkhart Memorial High School's Marching Band to travel to Disney World Parks, Clearwater Beach, Florida, on April 3 thru 9, 2016, to participate in a parade/ reward trip.

Overnight Trip Requests

The Board heard proposed new Board Policy ED-(1), Rescue Epinephrine, for initial consideration. John McClure responded to Board inquiries regarding in-house use and training of the epinephrine pens.

Board Policy ED-(1)

The Board heard proposed revisions to Administrative Regulation JFC-(2), Rules for Student Conduct, for initial consideration.

Administrative Regulation JFC-(2)

By unanimous action, the Board approved proposed revisions to Board Policy GCQH, Deductions from Salary Checks, as initially presented at the Board's April 28th meeting.

Board Policy GCQH

By unanimous action, the Board approved proposed revisions to Board Policy GDB, Support Staff Salaries and Deductions, as initially presented at the Board's April 28th meeting.

Board Policy
GDB

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the May 12, 2015 listing. (Codified File 1415-128)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

Resignation of the following five (5) certified staff members effective 6/5/15:

Certified
Resignation

Deborah Butkus - special education at Beardsley
Jennifer Hansen - grade 1 at Beardsley
Sandra King - ENL at Hawthorne
Jodell Petty - math at Memorial
Quincy Phipps - art at Cleveland

Voluntary leave of absence for certified employee Allison Teich, intervention (part time) at Beck, beginning 8/4/15 and ending on 6/1/16

Voluntary
Leave

Medical leave of absence for certified employee Meg Brewer, speech pathologist at PACE, beginning 4/14/15 and ending on 1/4/16

Maternity
Leave

Regular employment for the following three (3) classified employees, who have successfully completed their probationary periods, on dates indicated:

Classified
Employment

Marina Allen - bus driver unassigned at Transportation, 5/14/15
Laura Cichoracki - secretary at ESC, 4/27/15
Mayra DeLuna - food service at Pierre Moran, 4/29/15

Resignation of the following nine (9) classified employees effective on dates indicated:

Classified
Resignation

Amy Branson - food service at Feeser, 5/5/15
Christy Gonzalez - bus driver unassigned at Transportation, 5/1/15
Nakeyta Hardy - secretary at Riverview, 4/29/15
Jose Lopez - support tech I at ESC, 5/15/15
Eugene McGregor - paraprofessional at Memorial, 5/5/15
Tonjia Miller - paraprofessional at Beardsley, 5/13/15
Kenneth Raderstorf - custodian at Roosevelt, 5/8/15
Sheryl Tavernier - bus helper at Transportation, 5/1/15
Joyce Wyne - paraprofessional at Feeser, 6/5/15

Retirement of the following two (2) classified employees effective on dates indicated with years of service in parenthesis:

Classified
Retirement

Alvin Johnson - custodian at Central, (37)
Billy Sharp - bus driver at Transportation, (12)

Superintendent Haworth reported Central High School's orchestra placed 8th at State competition, Ag Day activities are planned for June 1st; and how proud he is of the work done by the special education staff.

From the Superintendent

Board member Karen Carter reported about the May 22nd training session for legislative liaisons to Indiana School Boards Association she will be attending.

From the Board

Board member Dorisanne Nielsen reported the community fundraiser in St. Joseph County with WVPE being able to participate thanks to the generous qualifying donation of \$25,000 from Mr. and Mrs. Pipin Doshi. WVPE had the third largest number of donors and should receive approximately \$46,000 for an endowment fund.

Board president Carolyn Morris explained due to ISBA Region 2 meeting in Plymouth on May 13th most Board members will not be attending the Celebration of Excellence. Board member Jeri Stahr announced the Central High School Shades of Blue would be performing at the Celebration.

The meeting adjourned at approximately 8:35 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

May 12, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 5:30 p.m.

Time/Place

Board Members Present:	Carolyn R. Morris Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Douglas K. Weaver
Absent:	Glenn L. Duncan	Jeri E. Stahr
ECS Personnel Present:	Tony England Shawn Hannon Doug Hasler Rob Haworth	John Hill Dawn McGrath Doug Thorne Bob Woods

Roll Call

The Board heard a presentation on Special Education programs from Tony England; possible calendar changes; a brief IREAD update; Ag Day activities scheduled for June 1, 2015; the upcoming strategic planning calendar; and the agenda for the regular Board meeting.

Topics Discussed

The meeting adjourned at approximately 6:20 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Karen S. Carter, Member

- absent -
Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

- absent -
Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

May 19, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 a.m.

Time/Place

Board Members

Present:

Carolyn R. Morris

Glenn L. Duncan

Susan C. Daiber

Karen S. Carter

Dorisanne H. Nielsen

Jeri E. Stahr

Roll Call

Absent:

Douglas K. Weaver

ECS Personnel Present:

Shawn Hannon

Doug Hasler

Rob Haworth

John Hill

Pam Melcher

Doug Thorne

The Board met to review the proposed wellness plan and food service pricing.

The meeting adjourned at approximately 8:05 a.m.

Topics
Discussed
Adjournment

APPROVED:

Carolyn R. Morris, President

Karen S. Carter, Member

Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

- absent -
Douglas K. Weaver, Member

Signatures

ACCOUNT BALANCES/INVESTMENT DETAIL

APRIL 2015

PETTY CASH \$ 500.00

GENERAL ACCOUNTS:

Lake City Bank	29,634,212.22
Lake City Bank - Merchant Account	459,539.51
Teachers Credit Union	2,304,476.90

SCHOOL LUNCH ACCOUNTS:

Lake City Bank	137,151.28
Change Fund	2,130.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	2,155,043.87
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PAYROLL ACCOUNTS:

Lake City Bank - Payroll Account	765,509.96
Lake City Bank - Flex Account	50,302.44
Teachers Credit Union-Payroll Account	50,237.68
Teachers Credit Union - Flex Account	11,659.13

INVESTMENTS:

Lake City Bank Certificate of Deposit To mature 06/26/15 at .37%	77,000.00
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\$ 35,647,762.99

ELKHART COMMUNITY SCHOOLS
Elkhart, IN

May 21, 2015

TO: Board of School Trustees
Dr. Haworth

FROM: Douglas A. Hasler

SUBJECT: 2015-16 Transfer Tuition

At this time of year, it is necessary to establish a transfer tuition cost estimate for the upcoming school year. It can only be an “estimate” at this time, as actual costs (compiled after June 30, 2016) will be used to finalize any transfer tuition payments. Very few students are required to make transfer tuition payments to Elkhart Schools as a condition of their enrollment. Typically, foreign exchange students, and residents of the State of Michigan are subject to these billings.

Given changes in state funding recently approved by the Indiana General Assembly, changes that are not fully understood by us at this time, it is not possible to generate the standard “Private (Cash) Transfer Tuition Certificate” that I generally provide to you at this time. Once we have better information on these changes, we will update the tuition certificate and provide you with a copy. In the meantime, our current estimate of total transfer tuition cost (K-12) for the 2015-16 school year is \$6,700. I will be recommending Board approval of this cost figure in the May 26, 2015 Board meeting.

If you have any questions concerning this matter prior to Tuesday night, please contact me at 262-5563.

May 18, 2015

To: Rob Haworth & Board of School Trustees
From: Pam Melcher
Re: Recommendation for School Meal Price Increase

The new target Paid Lunch Equity (PLE) price for the 2015-16 school year is 2.70. Using the Price Adjustment Calculator we are required to adjust our weighted average lunch price by 10 cents.

I will be recommending your approval of the 2015-2016 meal pricing list below in the May 26th Board meeting. If you have any questions concerning the proposed pricing prior to Tuesday night please contact me at 262-5551.

<u>Breakfast</u>	<u>2014/2015</u>	<u>2015/2016</u>
Elementary	\$1.40	\$1.45
Secondary	\$1.65	\$1.70
Reduced	\$0.30	\$0.30
Elementary Staff	\$2.00	\$2.05
Secondary Staff	\$2.35	\$2.40 Middle School \$2.45 High School
Milk	\$.60	\$.65

<u>Lunch</u>	<u>2014/2015</u>	<u>2015/2016</u>
Elementary	\$2.30	\$2.35
Secondary	\$2.55 Middle School \$2.60 High School	\$2.60 Middle School \$2.70 High School
Reduced	\$0.40	\$0.40
Elementary Staff	\$3.10	\$3.30
Secondary Staff	\$3.50 Middle School \$3.55 High School	\$3.70 Middle School \$3.75 High School
Milk	\$.60	\$.65

May 19, 2015

At the May 26, 2015 Board meeting I will recommend Board approval of the following bids.

- a) Food Service Department received 6 food bids from Gordon Food Service, Stanz Food Service, Commercial Foods, 7-Up Snapple Group, Troyer's Food and National Food Group. The lowest, most responsive and responsible bidders were:

Gordon Food Service	\$ 399,123.74
Stanz Food Service	\$ 245,433.14
Commercial Foods	\$ 28,804.94
7-Up Snapple Group	\$ 4,452.00
Troyer's Food	<u>\$ 903,851.92</u>
Total	\$1,581,665.74

- b) Food Service Department received 3 commodities bids from Gordon Food Service, Stanz Food Service and Troyer's Food.

The lowest most responsive and responsible bidders were:

Gordon Food Service	\$ 82,348.25
Stanz Food Service	\$ 56,415.00
Troyer's Food	<u>\$1,008,110.87</u>
Total	\$1,146,874.12

- c) Food Service Department received 5 Fresh produce bids from Gordon Food Service, Piazza Produce, Troyer's Food, Shelton's Farm and Stanz Food Service. The lowest responsive and responsible bidders were:

Gordon Food Service	\$ 54,987.36
Piazza Produce	\$120,223.50
Troyer's Food	\$ 68,825.75
Shelton's Farm	<u>\$129,270.90</u>
Total	\$373,307.51

- d) Food Service Department received 6 supply bids from Gordon Food Service, Stanz Food Service, Wallace Packaging, Daxwell, Troyer's Food and Central Poly Corp. The lowest most responsive and responsible bidders were:

Gordon Food Service	\$ 60,234.08
Stanz Food Service	\$209,118.86
Wallace Packing	\$ 478.10
Daxwell	\$ 52,037.50
Troyer's Food	<u>\$ 3,355.20</u>
Total	\$325,223.74

- e) Food Service Department received 4 bakery bids from Alpha Bakers, Aunt Millie's, Gordon's Food Service, Stanz Food Service and CEM. The lowest most responsive and responsible bidders were:

Alpha Bakers	\$ 1,227.50
Aunt Millie's	<u>\$36,606.28</u>
Total	37,833.78 (fresh)
Gordon's Food Service	\$10,759.59
Stanz Food Service	\$ 6,316.90
CEM	<u>\$161,920.00</u>
Total	\$178,996.49 (frozen)

- f) Food Service Department received 2 dairy bids from Prairie Farms Dairy and Dean Foods. The lowest most responsive and responsible bidder is.

Prairie Farms **\$697,104.90 Escalating / De Escalating**

Grand Total of all Bids \$4,341,006.28

A summary of the bids received in all of the bid categories, vender overview, costing breakdown, commodity and bid comparison is attached for your reference. If you would like to review the detailed bids for any (or all) bid categories prior to next Tuesday's board meeting, these documents are available in my office. Please contact me at 262-5523 if you would like to make arrangements to review this information, or if you have any questions concerning the bids.

Sincerely,

Pam Melcher

Companies that received bid packets 2015-2016	Submitted Bid	Declined to Bid	No Response
FOOD BID			
Gordon Food Service	X		
Stanz Foodservice	X		
Fox River Food Service		X	
US Food Service		X	
Commercial Foods	X		
7-Up/Snapple Group	X		
National Food Group	X-form 95 not notorized		
Interflex			X
Sysco			X
Troyer's Food	X		
	6	2	2

Companies that received bid packets 2015-2016	Submitted Bid	Declined to Bid	No Response
COMMODITY			
Gordon Food Service	X		
Stanz Foodservice	X		
Fox River Food Service		X	
US Food Service		X	
Acosta			X
Sysco			X
Troyer's Food	X		
	3	2	2

Companies that received bid packets 2015-2016	Submitted Bid	Declined to Bid	No Response
PRODUCE			
Gordon Food Service	X		
Stanz Foodservice	X		
Fox River Food Service		X	
US Food Service		X	
Piazza Produce	X		
Sysco			X
Caito Foods			X
Troyer's Food	X		
Shelton Farms	X		
	5	2	2

Companies that received bid packets 2015-2016	Submitted Bid	Declined to Bid	No Response
SUPPLY			
Gordon Food Service	X		
Stanz Foodservice	X		
Fox River Food Service		X	
US Food Service		X	
Berk Paper & Supply			X
Par-Pak			X
Webco Packaging			X
Wallace Packaging, LLC	X		
All Amercian Poly Corp			X
Troyer's Food	X		
Daxwell	X		
Sysco			X
Acosta			X
Serv-Pak Products			X
Interflex			X
Ecolab			X
Cental Poly Corp.	X		
	6	2	9

Companies that received bid packets 2015-2016	Submitted Bid	Declined to Bid	No Response
BAKERY BID			
Alpha/Kreamo Bakery	X		
Aunt Millies	X		
Gordon Food Service	X		
Stanz Foodservice	X		
Fox River Food Service		X	
CEM	X		
Sysco			X
Interflex			X
US Food Service			X
Troyer's Food			X
	5	1	4

Companies that received bid packets 2015-2016	Submitted Bid	Declined to Bid	No Response
DAIRY BID			
Dean Foods	X		
Prairie Farms Dairy	X		
Scholl Dairy		X	
Troyer's Food			X
Interflex			X
	2	1	2

**Prairie
Farms**

\$697,104.90

\$697,104.90

MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Food Bid

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Food/Cleaning Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Food Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Gordon Food Service	\$399,123.74
Stanz Foodservice	\$245,433.14
Commercial Foods	\$ 28,804.94
7-UP/Snapple	\$ 4,452.00
Troyer's Food	\$903,851.92

Total	\$1,581,665.74
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Revised May 18, 2015

MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Commodity Bid

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Commodities.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Commodity Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Gordon Food Service	\$ 82,348.25
Stanz Foodservice	\$ 56,415.00
Troyer's Food	\$1,008,110.87

Total	\$1,146,874.12
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Revised May 18, 2015

MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Fresh Produce Bid

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Fresh Produce.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Fresh Produce Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Gordon Food Service	\$ 54,987.36
Piazza Produce	\$120,223.50
Troyer's Food	\$ 68,825.75
Shelton's Farm	\$129,270.90

Total	\$373,307.51
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MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Supply Bid

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Supply Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Gordon Food Service	\$ 60,234.08
Stanz Foodservice	\$209,118.86
Wallace Packaging	\$ 478.10
Daxwell	\$ 52,037.50
Troyer's Food	\$ 3,355.20

Total	\$325,223.74
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Revised May 18, 2015

MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Bakery Bid (FRESH)

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Bakery Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Bakery Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Alpha, Kreamo Bakers	\$ 1,227.50
Aunt Millie's Bakeries:	\$36,606.28

Totals	\$37,833.78
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MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Bakery Bid (FROZEN)

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Bakery Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Bakery Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Gordon Food Service	\$ 10,759.59
Stanz Food Service	\$ 6,316.90
CEM	\$161,920.00

Totals	\$178,996.49
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MEMORANDUM

Date: May 26, 2015

To: Dr. Robert Haworth, Superintendent
Board of School Trustees

From: Pam Melcher
Food Service Director

RE: Recommendation of Dairy Bid

On Tuesday, April 21st at 10:00 a.m., E.D.T., Mrs. Pamela Melcher and Dr. Robert Woods publicly opened and read aloud the bids for Dairy Supplies.

See attached tabulation:

The Food Service Department is recommending Board approval awarding **Dairy Bid** from **August 1, 2015 through July 29, 2016** to the following company:

Prairie Farms	\$697,104.90
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Total	\$697,104.90 (Esc/De-Esc)
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**Elkhart Community Schools
Food Service
Bid Comparison**

Food

2011-2012	GFS	\$589,845.69	Increase:	\$201,772.63
2012-2013	GFS	\$703,012.23	Increase:	\$113,166.54
2013-2014	GFS	\$645,337.79	Savings:	\$57,674.44
2014-2015	GFS	\$873,233.70	Increase:	\$227,895.91
2015-2016	GFS	\$399,123.74	Savings:	\$474,109.96

2011-2012	Stanz	\$336,652.36	Increase:	\$53,197.69
2012-2013	Stanz	\$311,601.64	Savings:	\$25,050.72
2013-2014	Stanz	\$419,448.91	Increase:	\$107,847.27
2014-2015	Stanz	\$672,107.41	Increase:	\$252,658.50
2015-2016	Stanz	\$245,433.14	Savings:	\$426,674.27

2013-2014	Commercial Foods	\$27,327.85		
2014-2015	Commercial Foods	\$316,962.77	Increase:	\$289,634.92
2014-2015	Commercial Foods	\$28,804.94	Savings:	\$288,157.83

2014-2015	7-UP/Snapple	\$7,282.50		
2015-2016	7-UP/Snapple	\$4,452.00	Savings:	\$2,830.50

2015-2016	Troyer's Food	\$903,851.92	Increase	\$903,851.92
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Commodity

2011-2012	GFS	\$257,283.63	Increase:	\$123,128.22
2012-2013	GFS	\$41,329.58	Savings:	\$215,954.05
2013-2014	GFS	\$45,378.14	Increase:	\$4,048.56
2014-2015	GFS	\$172,211.80	Increase:	\$126,833.66
2015-2016	GFS	\$82,348.25	Savings:	\$89,863.55

2011-2012	Stanz	\$198,645.29	Savings:	\$137,789.21
2012-2013	Stanz	\$464,024.65	Increase:	\$265,379.36
2013-2014	Stanz	\$526,159.10	Increase:	\$62,134.45
2014-2015	Stanz	\$506,086.90	Savings:	\$20,072.20
2015-2016	Stanz	\$56,415.00	Savings:	\$449,671.90

2013-2014	Commercial Foods	\$10,715.00		
2014-2015	Commercial Foods	\$0.00		

2015-2016	Troyer's Food	\$1,008,110.87	Increase:	\$1,008,110.87
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Produce

2011-2012	GFS	\$75,803.56	Savings:	\$58,253.65
2012-2013	GFS	\$56,248.62	Savings:	\$19,554.94
2013-2014	GFS	\$115,175.34	Increase:	\$58,926.72
2014-2015	GFS	\$141,474.23	Increase:	\$26,298.89
2015-2016	GFS	\$54,987.36	Savings:	\$86,486.87

2011-2012	Stanz	\$8,382.00	Savings:	\$43,261.35
2012-2013	Stanz	\$15,499.50	Increase:	\$7,117.50
2011-2012	Piazza Produce	\$143,058.05	Increase:	\$143,058.05
2012-2013	Piazza Produce	\$226,649.24	Increase:	\$83,591.19
2013-2014	Piazza Produce	\$286,125.50	Increase:	\$59,476.26
2014-2015	Piazza Produce	\$275,433.00	Savings:	\$10,692.50
2015-2016	Piazza Produce	\$120,223.50	Savings:	\$155,209.50

2015-2016	Troyer's Farm	\$68,825.75	Increase:	\$68,825.75
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2015-2016	Shelton's Farm	\$129,270.90	Increase:	\$129,270.90
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Supplies

2011-2012	GFS	\$17,979.69	Savings:	\$32,281.03
2012-2013	GFS	\$21,142.21	Increase:	\$3,162.52
2013-2014	GFS	\$34,286.38	Increase:	\$13,144.17
2014-2015	GFS	\$153,096.42	Increase:	\$118,810.04
2015-2016	GFS	\$60,234.08	Savings:	\$92,862.34

2011-2012	Stanz	\$27,939.75	Increase:	\$8,946.59
2012-2013	Stanz	\$30,798.49	Increase:	\$2,858.74
2013-2014	Stanz	\$63,994.82	Increase:	\$33,196.33
2014-2015	Stanz	\$87,162.31	Increase:	\$23,167.49
2015-2016	Stanz	\$209,118.86	Increase:	\$121,956.55

2011-2012	Wallace Packaging	\$64,353.80	Savings:	\$26,488.60
2012-2013	Wallace Packaging	\$38,508.52	Savings:	\$25,845.28
2013-2014	Wallace Packaging	\$4,023.00	Savings:	\$34,485.52
2014-2015	Wallace Packaging	\$17,574.70	Increase:	\$13,551.70
2015-2016	Wallace Packaging	\$478.10	Savings:	\$17,096.60

2012-2013	Webco	\$520.35		
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2011-2012	Par-Pak	\$73,273.79	Savings:	\$32,247.26
2012-2013	Par-Pak	\$60,961.40	Savings:	\$12,312.39
2013-2014	Par-Pak	\$103,871.36	Increase:	\$42,909.96

2013-2014	Daxwell	\$53,074.80		
2014-2015	Daxwell	NO BID		
2015-2016	Daxwell	\$52,037.50	Increase:	\$52,037.50

2013-2014	Central Poly	\$880.25		
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2015-2016	Troyer's Food	\$3,355.20	Increase:	\$3,355.20
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Bakery

2011-2012	IBC Sales	\$29,521.72		
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2011-2012	Kreamo	\$13,206.00		
2013-2014	Kreamo	\$21,364.11	Increase:	\$8,158.11

2014-2015	Alpha/Kreamo	\$44,713.00	Increase:	\$23,348.89
2015-2016 Fresh	Alpha/Kreamo	\$1,227.50	Savings:	\$43,485.50
2012-2013	Aunt Millie's	\$69,656.58		
2013-2014	Aunt Millie's	\$2,082.80	Savings:	\$67,573.78
2014-2015	Aunt Millie's	\$5,731.97	Increase:	\$3,649.17
2015-2016 Fresh	Aunt Millie's	\$36,606.28	Increase:	\$30,874.31
2012-2013	CEM	\$3,380.15		
2015-2016 Frozen	CEM	\$161,920.00	Increase:	\$161,920.00
2013-2014	GFS	\$1,329.12		
2015-2016 Frozen	GFS	\$10,759.59	Increase:	\$10,759.59
2015-2016 Frozen	Stanz	\$6,316.90	Increase:	\$6,316.90
Dairy				
2011-2012	Prairie Farms	\$458,358.22	Increase:	\$125,413.22
2012-2013	Prairie Farms	\$379,898.94	Savings:	\$78,459.28
2013-2014	Prairie Farms	\$741,849.02	Increase:	\$361,950.08
2014-2015	Prairie Farms	\$742,731.18	Increase:	\$882.16
2015-2016	Prairie Farms	\$697,104.90	Savings:	\$45,626.28
Totals:				
2010-2011		\$2,072,827.52		
2011-2012		\$2,408,661.02	Increase:	\$335,833.50
2012-2013		\$2,526,347.42	Increase:	\$117,686.40
2013-2014		\$3,243,169.89	Increase:	\$716,822.47
2014-2015		\$4,015,801.89	Increase:	\$772,632.00
2015-2016		\$4,341,006.28	Increase:	\$325,204.39

Commodity Comparison

Company	Year	Pounds	Money Saved
K12 Foodservice			
	2010-2011	203,054.10	\$144,662.62
	2011-2012	187,621.67	\$235,239.44
	2012-2013	161,362.10	\$217,032.50
	2013-2014	142,837.92	\$191,758.92
	2014-2015	109,161.91	\$155,697.33
Processor Link			
	2010-2011	80,811.00	\$64,326.21
	2011-2012	115,466.38	\$58,785.27
	2012-2013	177,808.11	\$110,895.83
	2013-2014	190,869.02	\$128,738.94
	2014-2015	177,900.84	\$116,911.02

USDA/Brown Box	Total Entitlement	Entitlement Used	Remaining Balance
2010-2011	309,345.47	311,533.06	(2,187.59)
		Including bonus buys	
2011-2012	402,307.85	404,929.73	(2,621.88)
		Including bonus buys	
2012-2013	434,833.65	447,566.55	(12,732.90)
2013-2014	426,789.18	424,173.88	2,615.30
2014-2015	431,630.82	441,261.13	(8,630.31)

PRODUCT PRICE COMPARISON

Product	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Bean & Beef Burrito	\$43.54	\$44.77	\$51.93	\$48.66	\$49.57
Hot Dog	\$10.58	\$18.21	\$19.17	\$12.21	\$28.30
Breadstick	\$27.51	\$21.01	\$18.42	\$21.36	NB
Chicken Nugget	\$33.60	\$37.50	\$38.05	\$36.34	\$38.79
JTM Spaghetti Sauce	\$26.00	\$28.04	\$28.75	\$25.50	\$25.50
Spaghetti Noodles	\$23.54	\$25.16	\$25.29	\$25.34	\$25.34
Pork Tenderloin	\$13.97	\$21.66	\$23.08	\$17.80	\$17.14
Pizza Bites	\$38.20	\$38.11	\$38.40	\$38.20	\$41.88
Cheeseburger Twin	\$54.40	\$59.92	\$65.50	\$56.00	\$56.12
Chicken Tenders	\$35.40	\$37.50	\$38.05	\$38.30	\$38.79
Taco Meat	\$26.50	\$26.48	\$29.50	\$25.00	\$25.00
Chicken Sandwich	\$33.60	\$37.50	\$35.35	\$38.30	\$38.79
Grillen Rib	\$27.50	\$42.00	\$42.00	\$35.00	\$35.00
Galaxy Pizza	\$34.01	\$36.39	\$36.31	\$33.66	\$25.21
Spicy Chicken Sandwich	\$36.00	\$36.90	\$39.25	\$39.50	\$42.69
Bosco Sticks	\$29.50	\$29.69	\$30.43	\$32.49	\$25.57
Corn Dog	\$22.01	\$23.98	\$23.24	\$27.31	\$27.31
Ham & Cheese Sandwich	\$43.04	\$35.32*	\$29.70*	\$30.20*	\$48.35*
Big Daddy Cheese Pizza	\$46.02	\$54.60	\$48.34	\$47.08	\$45.43
Popcorn Chicken	\$33.20	\$34.20	\$29.55	\$29.80	\$29.19
BBQ Pork	\$36.00	NB	\$31.00*	\$31.50*	\$31.50
Garlic Bread	\$19.47	\$20.48	\$20.37	\$20.27	\$20.27
Mozzarella Sticks	\$54.58	\$34.35	\$34.35	\$32.66*	\$29.32
JTM Hamburger	\$27.50	\$30.00	\$28.50	\$25.38	\$25.38
Sloppy Joe	\$26.00	\$26.00	\$27.36	\$25.00	\$25.00
Pot Roast	\$33.79	\$33.44	\$35.27	\$38.52	\$43.83
Crispito	\$26.44	\$26.46	\$23.28	\$27.78	\$23.74
Baked Chicken	\$29.69	\$45.20	\$46.20	\$30.24	\$26.86
Meatballs	\$29.50	\$28.73	\$28.00	\$25.75	\$25.59
4 oz apple juice	\$12.43	\$12.20	\$10.95	\$11.64	\$10.11
4 oz orange juice	\$13.64	\$13.67	\$13.55	\$14.29	\$11.82
4 oz grape juice	\$14.25	\$14.30	\$17.64	\$14.23	\$11.41
4 oz fruit punch	\$13.24	\$13.39	\$12.51	\$12.75	\$11.34
6 oz apple juice	\$13.92	\$9.59	\$11.70	\$12.68	\$11.28
6 oz grape juice	\$15.98	\$10.43	\$18.12	\$15.61	\$12.68
6 oz orange juice	\$14.92	\$9.96	\$14.18	\$15.29	\$12.79

PRODUCT PRICE COMPARISON

Product	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Yogurt bulk	\$18.18	\$20.12	\$19.05	\$18.31	\$19.40
Trix yogurt	\$12.86	\$12.71	\$12.27	\$13.11	\$11.76
Applesauce cup	\$16.76	\$17.58	\$16.30	\$15.05	\$15.62
Egg & Bacon Pizza	\$43.33	\$44.03	\$45.14	\$44.75	\$47.41
Pancake	\$12.91	\$12.77	\$13.09	\$15.98	\$15.98
Sausage links	\$21.77	\$38.54	\$36.76	\$36.88	\$36.88
Breakfast bagel	\$34.71	\$37.41	\$38.72	\$33.11	NB
Cheese Omelet	\$32.59	\$30.49	\$28.75	\$28.21	\$28.89
Blueberry Pancakes	\$20.42	\$29.74	\$28.64	\$29.07	\$22.21
French Toast	\$40.74	\$54.64	\$54.36	\$35.82	\$38.31
String Cheese	\$15.66	\$15.36	\$18.90	\$14.55	\$15.18
Scrambled Eggs	\$19.09	\$31.05	\$27.51	\$19.98	\$17.43
Sliced Tomatoes	\$11.65	\$10.50	\$10.50	\$10.50	\$10.45
Whole Tomatoes	\$22.40	\$13.83	\$13.50	\$26.48	\$19.85
Green Pepper	\$16.65	\$17.58	\$12.25	\$26.04	\$14.28
Celery Stix	\$19.38	\$18.11	\$17.50	\$19.38	\$16.00
Snack carrots	\$18.27	\$18.26	NB	\$18.65	\$19.95
Carrot Stix	\$18.74	\$18.32	\$17.62	\$17.27	NB
Shredded lettuce	\$14.60	\$15.95	\$15.88	\$15.95	\$14.65
Romaine ribbons	\$16.56	\$16.90	\$16.84	\$17.33	\$16.95
Romaine cut	\$16.61	\$16.99	\$16.90	\$24.28	\$18.95
Broccoli bite	\$19.30	\$16.02	\$26.95	\$26.95	\$17.85
Broccoli & cauliflower	\$14.98	\$15.17	\$15.23	\$15.65	\$15.45
Cole slaw	\$14.30	\$25.87	\$21.84	\$19.10	NB
Cantalope/honeydew	\$29.84	\$30.87	\$33.28	\$33.33	\$34.18
Banana petite	\$21.71	\$21.00	\$21.23	\$21.00	\$19.00
Lunch bunch grapes	\$28.68	\$28.22	\$34.70	\$32.60	\$30.21
Strawberries	\$12.32	\$16.95	\$11.28	\$15.20	\$13.08
Orange Section	\$32.30	\$33.33	\$37.85	\$40.85	NB
Pineapple Chunks	\$33.55	\$33.19	\$36.54	\$37.24	\$37.24
Total	\$1,670.33	\$1,693.32	\$1,701.97	\$1,639.90	\$1,515.70

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

May 21, 2015

TO: Dr. Haworth
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
EMHS Extra Curricular Account For Choir Department	Vizio 55" HDTV	\$600.00
EMHS Extra Curricular Account For Music Department	Theatre Backdrop 1 Rental	\$631.39



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ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

Mark Tobolski
Principal

Memo

To: Dr. Robert Woods
From: Mark Tobolski *MT*
Date: May 13, 2015
Re: Expenditure of extracurricular funds.

Addendum: The purpose of this memo is to request board approval for the expenditure of EMHS extracurricular funds. The music department will be spending \$631.39 to rent a theatre backdrop to be used for their upcoming spring concert on Wednesday, May 27, 2015 in the Memorial High School Auditorium. (A copy of the purchase order and contract agreement are also being submitted.)



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(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

Mark Tobolski
Principal

Memo

To: Dr. Robert Woods
From: Mark Tobolski *MT*
Date: 5/15/15
Re: Expenditure of extracurricular funds.

The purpose of this memo is to request board approval for the expenditure of EMHS extracurricular funds. The Choir Department will be spending \$600.00 to purchase a Vizio E550-B2R 55" HDTV to be used for displaying presentations, sheet music, student compositions, etc. in the AP Music Theory/Piano Lab.



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

Date: May 19, 2015
To: Board of School Trustees
From: Anthony England, Director of Student Services
Re: Confirmation of Grant Submission

The Student Services Department has written and submitted the Indiana Department of Education 2015 Graduation Qualifying Examination Remediation Grant.

The invitation to complete the grant application notification was not received in time to submit to the Board of School Trustees for the May 12, 2015 meeting. The deadline for grant submission is May 20, 2015. Due to the short timeline for grant development and submission, we are seeking Board confirmation of the grant submission after the submission of the grant application to the Indiana Department of Education. The Student Services Department was limited in the ability to submit the request for grant approval based prior to submission of the grant.

Please feel free to contact me with any additional questions.



DATE:

5/19/2015

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Kimberly Boynton/Tony Englar

SCHOOL /ENTITY APPLYING:

Student Services Department

GRANT TITLE:

IDOE GQE Remediation Grant

GRANT APPLICATION READ

YES NO

ENTITY APPLYING TO:

Indiana Department of Education

GRANT AMOUNT:

\$151,644.36

GRANT SUBMISSION DEADLINE:

May 20, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

The funds are distributed based on the Fall 2014 GQE results. The remediation program must provide services to students who have failed to pass either or both the Algebra I or English 10 Requirements of the GQE.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

5/19/2015

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

The remediation grant has been offered annually in the past. In the event, the grant funds are not available in the future, discussion related to funds for services will take place.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

GQE Remediation

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Tony England

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

Date: May 14, 2015
To: Board of School Trustees
From: Anthony England, Director of Student Services
Re: Confirmation of Grant Submission

The Student Services Department has written and submitted the United Way Community Partner Grant. The grant has been applied for and awarded in the past to support the Move2Stand summits for high school and middle school students.

The invitation to complete the grant application notification was not received in time to submit to the Board of School Trustees for the May 12, 2015 meeting. The deadline for grant submission is May 19, 2015. Due to the short timeline for grant development and submission, we are seeking Board confirmation of the grant submission after the submission of the grant application to the United Way. The Student Services Department was limited in the ability to submit the request for grant approval based prior to submission of the grant.

Please feel free to contact me with any additional questions.



**Elkhart
Community Schools**

Grant Approval Form

DATE:

May 13, 2015

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Mary Yoder Holsopple

SCHOOL /ENTITY APPLYING:

Bullying Prevention/Student Services

GRANT TITLE:

United Way Community Partner Grant

GRANT APPLICATION READ

YES NO

ENTITY APPLYING TO:

United Way

GRANT AMOUNT:

\$12,000-\$20,000

GRANT SUBMISSION DEADLINE:

May 19, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

This grant application is to fund the youth summits for our high school and middle school Move2Stand students and to provide assistance to the clubs for the school year 2015-2016.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

May 5, 2015

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

Fundraising by the club members to cover the cost of the summit. Continued efforts will also focus on researching additional funding opportunities to support the Move2Stand Summit.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

The bulk of the grant will be spent at the youth summits scheduled for September 3 and 4, 2015.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Mary Yoder Holsopple, Bullying Prevention Coordinator

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



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INSTRUCTION AND LEARNING
J.C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559
(574) 262-5556 fax
www.elkhart.k12.in.us

Date: May 19, 2015

To: Board of School Trustees

From: Jean Creasbaum, Director of Elementary Instruction

Re: Confirmation of Grant Submission

The Instruction and Learning Department has written and submitted the Indiana Department of Education 2015 Remediation and Preventive Remediation Grant Program application.

The invitation to complete the grant application notification was not received in time to submit to the Board of School Trustees for the May 12, 2015 meeting. The deadline for grant submission is May 20, 2015. Due to the short timeline for grant development and submission, we are seeking Board confirmation of the grant submission after the submission of the grant application to the Indiana Department of Education. The Instruction and Learning Department was limited in the ability to submit the request for grant approval based prior to submission of the grant.

Please feel free to contact me with any additional questions.



Grant Approval Form

DATE: 5/19/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Kim Boynton/Jean Creasbaum

SCHOOL / ENTITY APPLYING: Instruction and Learning Department

GRANT TITLE: IDOE Remediation and Preventive Remediation

GRANT APPLICATION READ [X] YES [] NO

ENTITY APPLYING TO: Indiana Department of Education

GRANT AMOUNT: \$47,938.50

GRANT SUBMISSION DEADLINE: May 20, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: [Handwritten Signature]

EXPLANATION OF GRANT:

The funds are distributed based on ISTEP+ results. The funds will be used to design remediation and preventive remediation services for students who do not receive a passing score on ISTEP+. The grant is required a match equal to 50% of the state grant.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY [] YES [X] N/A DATE CONTACTED []
DIRECTOR OF SAFETY AND SECURITY [] YES [X] N/A DATE CONTACTED []
DIRECTOR OF STUDENT SERVICES [] YES [X] N/A DATE CONTACTED []
DIRECTOR OF FOOD SERVICES [] YES [X] N/A DATE CONTACTED []

SUSTAINABILITY PLAN:

In the event, the grant funds are not available in the future, discussion related to funds for services will take place.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

ISTEP+ Remediation

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Jean Creasbaum

BOARD: [] APPROVED [] DENIED

DATE OF BOARD APPROVAL []



Grant Approval Form

DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL / ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

This grant will be used to expand our College and Career Readiness efforts to include middle school outreach, industry/post-secondary field trips, and expansion of business partnerships.

IF PART OF GRANT, NOTIFY:

- | | | |
|---------------------------------|--|-------------------------------------|
| DIRECTOR OF TECHNOLOGY | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE CONTACTED <input type="text"/> |
| DIRECTOR OF SAFETY AND SECURITY | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE CONTACTED <input type="text"/> |
| DIRECTOR OF STUDENT SERVICES | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE CONTACTED <input type="text"/> |
| DIRECTOR OF FOOD SERVICES | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE CONTACTED <input type="text"/> |

SUSTAINABILITY PLAN:

Investigation of future funding opportunities to expand College and Career Readiness initiatives will be continued.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Middle School Outreach, Business Partnerships and Industry/Post-Secondary Field Trips

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Dave Benak, Jackie O'Hara, Brenda Emerson

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



Grant Approval Form

DATE:

5/7/2015

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Matthew P. Miles

SCHOOL / ENTITY APPLYING:

Elkhart Central High School

GRANT TITLE:

Rock Band Club Silent Studio

GRANT APPLICATION READ

YES NO

ENTITY APPLYING TO:

Elkhart Education Foundation

GRANT AMOUNT:

971.84

GRANT SUBMISSION DEADLINE:

5/30/2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

Rock Band Club provides the opportunity for students to work collaboratively with their peers in a non-threatening, project based environment. The Silent Studio Project will enable students to have additional time and opportunity to rehearse with fewer restraints on rehearsal space, thus enhancing the program without interfering with other school activities.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

As the program matures, some of the equipment will have to be replaced periodically, such as drum sticks and cables. These costs will be funded through admission charged for the annual live performances. Using this method will teach students how real bands earn money. It will also permit the club to elect officers to handle booking/management, logistics, sound engineering, and accounting.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Funds will be used to purchase equipment for the Silent Studio Project.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Matthew Miles

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



Grant Approval Form

DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL /ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

David R. Benak

EXPLANATION OF GRANT:

The ElkLogics Robotics Team is requesting this grant to train the student members in the procedures needed to design, fabricate, wire, and program a smaller version of the competition robot we build each year. Students have little opportunity to experience the skills needed to design and fabricate a machine as complex as a robot. The Tetrax set of component parts will provide a hands-on opportunity.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>

SUSTAINABILITY PLAN:

The primary importance of the Tetrax Kits is to educate the team members during our fall training meetings. The competition robots specifications change each year but the fundamentals of design, fabrication, testing, and modification remains the same. It is expected that the Tetrax modular system will be supported in the foreseeable future by the Pitsco Educational company.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



DATE: 5/21/15

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Kyle Shoemaker

SCHOOL / ENTITY APPLYING: Monger

GRANT TITLE: Kinesthetic Learning Environment

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Elkhart Education Foundation

GRANT AMOUNT: 1,000.00

GRANT SUBMISSION DEADLINE: May 30th, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Rebecca Crocker*

EXPLANATION OF GRANT:

We would like to purchase wobble chairs to pilot a kinesthetic classroom in 5th grade. Studies show that physically active students are likely to perform academically. Classroom physical fitness breaks have been shown to improve cognitive performance, lessen off task behaviors, and improve demeanors. Increasing the amount of movement a students does can also have heart healthy benefits.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

SUSTAINABILITY PLAN:

This is a one time purchase to begin the transition to a kinesthetic classroom.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Monger - 5th grade classroom

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Kyle Shoemaker

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



**Elkhart
Community Schools**

inspiring. excellence.

Grant Approval Form

DATE: 5/19/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Mary Wisniewski

SCHOOL / ENTITY APPLYING: North Side Middle School/PBIS Team

GRANT TITLE: Innovative Teaching Grants

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Elkhart Education Foundation Grant

GRANT AMOUNT: 4,000.00

GRANT SUBMISSION DEADLINE: May 30, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *[Handwritten Signature]*

EXPLANATION OF GRANT:

The Elkhart Education Foundation Grant supports the implementation costs to support a new 36 week PBIS incentive plan to improve behavior, grades and attendance. The grant would cover the costs for incentives to reward random students each week for good behavior, attendance and grades.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>

SUSTAINABILITY PLAN:

After the initial year the program will be able to sustain itself by doing fundraisers, corporate donations and through the help of our parent organization.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Grant allocations will be utilized at North Side Middle School to implement the incentive program.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Mary Wisniewski and the PBIS Team

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



Grant Approval Form

DATE: May 12, 2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Marilyn Torres - LA Dept Chair

SCHOOL / ENTITY APPLYING: West Side Language Arts Department

GRANT TITLE: Elkhart Education Foundation

GRANT APPLICATION READ [X] YES [] NO

ENTITY APPLYING TO: Elkhart Education Foundation

GRANT AMOUNT: \$5,000.00

GRANT SUBMISSION DEADLINE: May 30, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: Kristie Stutsman

EXPLANATION OF GRANT:

The language arts department would like to purchase 6 IPADS for use with differentiating instruction. The department uses double class periods to provide intervention to students in language arts. Having 6 IPADS for use during small group instruction will assist the classroom teachers with differentiation.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY [X] YES [] N/A DATE CONTACTED 5/15/2015
DIRECTOR OF SAFETY AND SECURITY [] YES [X] N/A DATE CONTACTED
DIRECTOR OF STUDENT SERVICES [] YES [X] N/A DATE CONTACTED
DIRECTOR OF FOOD SERVICES [] YES [X] N/A DATE CONTACTED

SUSTAINABILITY PLAN:

Department and building instructional funds would be used for any additional cost in the future.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Purchase IPADS and cases for small group work in a differentiated classroom.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Kristie Stutsman / Marilyn Torres

BOARD: [] APPROVED [] DENIED

DATE OF BOARD APPROVAL



DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL / ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

Each year in August we take our Move 2 Stand students to a ropes course for team / leadership building activities. This year we would like to partner with 5 STAR and take our students to their camp / ropes course. The day trip will cost West Side Middle School \$35.00 per student. We hope to take 35 students this grant will help defer the cost of this trip.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	DATE CONTACTED <input type="text" value="5/12/15"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>

SUSTAINABILITY PLAN:

In the future the Move 2 Stand students will participate in fundraising activities to help pay for their team building / leadership day each year.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



**Elkhart
Community Schools**

inspiring. excellence.

Grant Approval Form

DATE:

5/11/15

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Matthew P. Miles

SCHOOL / ENTITY APPLYING:

Elkhart Central High School

GRANT TITLE:

Fender Foundation Grants

GRANT APPLICATION READ

YES NO

ENTITY APPLYING TO:

Fender Foundation

GRANT AMOUNT:

3 instruments

GRANT SUBMISSION DEADLINE:

Ongoing

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

The Fender Music Foundation is a music charity which provides instruments to school music programs. Rock Band Club members are largely at-risk students with a history of disciplinary action. These students have notable improvements in behavior as a result of engagement in the club. This grant will help increase engagement by providing instruments for students in need.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

As the program matures, guitar strings will have to be replaced periodically. These costs will be funded through admission charged for the annual live performances.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Instruments for the Elkhart Central Rock Band Club

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Matthew P. Miles

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



Grant Approval Form

DATE: 5/13/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Jean Creasbaum/Kim Boynton

SCHOOL / ENTITY APPLYING: Eastwood, Beardsley, Hawthorne, Beck

GRANT TITLE: Gift of Books

GRANT APPLICATION READ [X] YES [] NO

ENTITY APPLYING TO: Mary Pope Osborne's Gift of Books

GRANT AMOUNT: 13 Sets of books GRANT SUBMISSION DEADLINE: N/A

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: Kimberly Boynton

EXPLANATION OF GRANT:

The Gift of Books grant would provide Books 1-12 of the Magic Tree House Series needed for the implementation of the Tools of the Mind Curriculum in 13 Kindergarten classrooms in the district. Mary Pope Osborne, the author of the Magic Tree House book series offers this grant opportunity.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY [] YES [X] N/A DATE CONTACTED
DIRECTOR OF SAFETY AND SECURITY [] YES [X] N/A DATE CONTACTED
DIRECTOR OF STUDENT SERVICES [] YES [X] N/A DATE CONTACTED
DIRECTOR OF FOOD SERVICES [] YES [X] N/A DATE CONTACTED

SUSTAINABILITY PLAN:

The books will be a one time purchase for each classroom.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Magic Tree House Books for implementation of Tools of the Mind Curriculum

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Jean Creasbaum/Kim Boynton

BOARD: [] APPROVED [] DENIED
DATE OF BOARD APPROVAL



Grant Approval Form

DATE: May 12, 2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Jennifer Mohrbach and Megan

SCHOOL /ENTITY APPLYING: Mary Daly Elementary

GRANT TITLE: James Patterson's Pledge to Libraries

GRANT APPLICATION READ [X] YES [] NO

ENTITY APPLYING TO: Scholastic Reading Club

GRANT AMOUNT: \$9,000

GRANT SUBMISSION DEADLINE: May 31, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: [Handwritten Signature]

EXPLANATION OF GRANT:

James Patterson and Scholastic are giving away grants to support school libraries. The amounts to be given vary from \$1,000 to \$10,000. We are asking for \$9,000. We would like to purchase tablets and cases to be used in the library. This will allow our librarian, Megan Haas, to do novel studies with the students, use programs like Storia from Scholastic, offer more support to topics learned in the

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY [X] YES [] N/A DATE CONTACTED 5/13/15
DIRECTOR OF SAFETY AND SECURITY [] YES [X] N/A DATE CONTACTED
DIRECTOR OF STUDENT SERVICES [] YES [X] N/A DATE CONTACTED
DIRECTOR OF FOOD SERVICES [] YES [X] N/A DATE CONTACTED

SUSTAINABILITY PLAN:

The purchase of cases for the tablets will help the tablets to last longer. There are many different programs that can be purchased for use on these tablets as well. This is a one time grant. We will be able to apply for this grant and others that promote the use of technology in the classroom and the library.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Mary Daly Library to increase student interest and interaction with texts.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Jennifer Mohrbach and Megan Haas

BOARD: [] APPROVED [] DENIED

DATE OF BOARD APPROVAL



DATE: 5/19/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Mary Wisniewski

SCHOOL / ENTITY APPLYING: North Side Middle School/PBIS Team

GRANT TITLE: One School at a Time

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: WNDU/Martins Supermarket

GRANT AMOUNT: 1,000.00

GRANT SUBMISSION DEADLINE: anytime

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: 

EXPLANATION OF GRANT:

The Elkhart Education Foundation Grant supports the implementation costs to support a new 36 week PBIS incentive plan to improve behavior, grades and attendance. The grant would cover the costs for incentives to reward random students each week for good behavior, attendance and grades.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <u> </u>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <u> </u>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <u> </u>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <u> </u>

SUSTAINABILITY PLAN:

After the initial year the program will be able to sustain itself by doing fundraisers, corporate donations and through the help of our parent organization.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Grant allocations will be utilized at North Side Middle School to implement the incentive program.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Mary Wisniewski and the PBIS Team

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Pinewood Elementary

Class/Group: 6th Grade

Number of Students: ~ 110

Date/Time Departing: Wednesday Sept. 9, 2015 9:00 am

Date/Time Returning: Friday Sept. 11, 2015 2:00 pm

Destination: Camp Friedenswald Cassopolis Mi
City State

Overnight facility: Cabins

Mode of Transportation: School Bus

Reason for trip: 6th Grade Environmental Outdoor / Team building
Experience

Names of chaperones: Ryan Suka, Seth Schuetzow, Jon Peak,
Darren Shell

Cost per student: \$80.00

Describe Plans for Raising Funds or Funding Source: 6th Grade Peeler Fundraiser, Student's Payment Plan

Plans to defray costs for needy students: Peeler Fundraiser, PTO scholarships

Are needy students made aware of plans? Yes

Signature of Teacher/Sponsor: Ryan C. Suka

Signature of Principal: Melinda Shaw Date: 5/12/15

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: John R. Hill Date: 5/14/15

Approval by Board: _____

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

OFFICE OF THE SUPERINTENDENT

May 21, 2015

TO: Board of School Trustees

FROM: Rob Haworth 

SUBJECT: 2015-16 School Calendar Revision

At the May 26, 2015 Board meeting I will be seeking Board approval to move the currently scheduled emergency make-up day from Friday, April 1, 2016 to Friday, May 20, 2016 for the 2015-16 School Calendar.

Proposed New Board Policy

(as presented during the May 12, 2015 BST meeting)

Rescue Epinephrine

The Director of Student Services will request the County Health Officer for the Elkhart County Health Department sign a standing order and prescription for Elkhart Community Schools to provide rescue epinephrine according to Indiana code. Following storage guidelines of the medication, the school district will attempt to provide rescue epinephrine injection devices in the school nurse's office.

Epinephrine injection training for select employees, including the school nurse, will be provided by the school district.

Any medical use of rescue epinephrine will be documented.

May 26, 2015

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: May 22, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill
 RE: **Conference Leave Requests**
May 26, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ADULTS REACHING ALGEBRA READINESS</p> <p>This workshop is the sequel training to the Adult Numeracy Instruction (ANI) professional development. Like ANI, it is an extended, cohort-style, hybrid training which will take place over the course of the 2014-2015 academic year. This series of workshops will focus on research based strategies used to help educators teach adults advanced algebra.</p> <p>Indianapolis, IN</p> <p>June 11 - 12, 2015 (0 day's absence)</p> <p style="padding-left: 40px;">JOANNE COGDELL - COMMUNITY EDUCATION (3-8)</p>	\$708.98	\$0.00
<p>MAGNIFY LEARNING PROJECT BASED LEARNING (PBL) NORTHERN WORKSHOP</p> <p>West Side School has spent this school year getting to know the basics of PBL. This workshop will provide an opportunity for West Side educators to build on the knowledge they have gained and will help them to continue to implement the principles of PBL.</p> <p>Plymouth, IN</p> <p>June 15 - 18, 2015 (0 day's absence)</p> <p style="padding-left: 40px;">DEB GILLES - WEST SIDE (0-0)</p> <p style="padding-left: 40px;">LISA GRAVES - WEST SIDE (0-0)</p> <p style="padding-left: 40px;">SARAH PATTEE - WEST SIDE (1-1)</p> <p style="padding-left: 40px;">NATALIE SCHULTZ - WEST SIDE (0-0)</p> <p style="padding-left: 40px;">KRISTIE STUTSMAN - WEST SIDE (2-2)</p> <p style="padding-left: 40px;">MARILYN TORRES - WEST SIDE (2-4)</p>	\$1,237.20	\$0.00
<p>NATIONAL SKILLS USA COMPETITION</p> <p>Accompanying students to the National Skills USA Competition.</p> <p>Louisville, KY</p> <p>June 22 - 26, 2015 (0 day's absence)</p> <p style="padding-left: 40px;">ANGELA GORTNEY - EACC (2-6)</p> <p style="padding-left: 40px;">RYAN GORTNEY - EACC (4-12)</p> <p style="padding-left: 40px;">KATHLEEN OVERHOLT - EACC (0-0)</p>	\$1,218.45	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
ADVANCED PLACEMENT SUMMER INSTITUTE, SPANISH & CULTURE This conference will provide information to help educators align their instruction with the goals of the AP Spanish course; identify the skills and knowledge the exam will assess, and identify the tasks and materials for which students might need more preparation; draft a syllabus which meets the curricular requirements for the course; and make equitable access a guiding principle in designing instruction. Lapeer, MI June 29 - July 2, 2015 (0 day's absence) MELISSA FORBES - CENTRAL (0-0)	\$575.00	\$0.00
ANNUAL HIGH SCHOOLS THAT WORK (HSTW) SUMMER CONFERENCE This conference will focus on optional career pathways through high school and other changes in instruction and support which are necessary to adequately prepare students for college, advanced training, and the workforce. Atlanta, GA July 14 - 18, 2015 (5 day's absence) MARY BETH HALL-SOMMERS - EACC (0-0) KATHLEEN OVERHOLT - EACC (0-0)	\$2,972.00	\$0.00
SUICIDE SELF-MUTILATION - STOPPING THE PAIN This conference will provide information covering the following topics: Assessment strategies to determine high risk; Danger - "contracts" with your clients; DSM-5 Updates; Essential techniques with suicidal and self-mutilating clients; Learn how "fear of litigation" severely detracts from our ability to help; and When to hospitalize and when to NOT. South Bend, IN August 4, 2015 (0 day's absence) EMILY LEWANDOWSKI - MONGER/RIVERVIEW (0-0)	\$133.90	\$0.00
TOTAL	\$6,845.53	\$0.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$33,623.70	\$5,135.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$3,207.11	\$850.00
2014 YEAR-TO-DATE OTHER FUNDS	\$173,014.01	\$14,490.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$7,035.40)	(\$680.00)
2015 YEAR-TO-DATE OTHER FUNDS	\$43,060.43	\$2,125.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$245,869.85	\$21,920.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: May 26, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. The following 86 first year teachers have been evaluated and are recommended for continuous employment as probationary teachers:

Beardsley

Stephen Evans
Kristina Turpin
Kimberly Wallace
Kimberly Williams

Beck

Lyndel Borener
Rhonda Byler
Heather Cline
Megan Hughes
Shantel Keith
Lora Mulstay
Evelyn Muniz
Elizabeth Schmucker
Ivette Sifuentes
Christina Snider
Paige Walters

Bristol

Amanda Creiger
Anh Oyer
Alexa Waggoner

Cleveland

Nicole Allison
Susan Corbett
Charlette Hawkins
Pamela Ritzler

Daly

Molly Merillat
Jennifer Mohrbach
Kendra Stutzman
Ileana Yoder

Eastwood

Jamie Krempec

Hawthorne

Ashley Carlson
Elizabeth Cauley
Taylor Feller
Katrina Foree
Julie Plaia

Monger

Sonia Araujo
Hannah Boyd
Rebecca Crocker
Aileen Hurd
Nia Mathews
Bruce McDonald
Jessica Moreno

Osolo

Sally Bawtinheimer
Kelly Harrington
Alisha Rocha
Tierah Rodman

Pinewood

Christine Erlacher

Riverview

Allison Fites
Kaleigh Kazmierczak
Savannah Smith
Molly Wain

Roosevelt

Christina Beyer
Elizabeth DeMeester
Morgan Minisee-Lowe
Jennifer Pummill
Kendra Roberts
Jennifer Trovatore

Woodland

Ami Balding
Jeremy Bechtel
Jai Palmer-Davidson
Randi Weidman

North Side

Megan Lewis
Andrea Pinarski

Pierre Moran

Kristy Cisneros
Jessica Van
Jeffery VanLue

West Side

Haley Baker
Patrick Ciesielski
Elyssa Kovatch
Christi Rucker

Memorial

Brian Bennett
David Brennan
Tami Eder
Megan Farison
Ann Jagla

Memorial (cont'd)

Michelle Kessler
Forrest Robertson
Steven Scott

Maribeth Harrell
Jonathan Kirkton
Scott McAninch
Rebekah Shenk

Sharvon Robinson

Tipton

Jennifer Batts

Central

Bodie Bender
John DeShone
Jane Eggleston

Career Center

David Kriegel

ESC

Rebekah Thompson

- b. The following 56 second year teachers have been evaluated and are recommended for continuous employment as probationary teachers:

Beardsley

Sara Mead
Anita Pratt

Eastwood

Victoria Culp
Megan Schuler

Joshua Kinder

Kyle Miller
Brandon Murphy
Stephanie Newton

Beck

Jennifer Dennis
Jacquelyn Fair
Brittany Sears
Alexis Valdez

Hawthorne

Carissa Glasgow

West Side

Bradley Cogdell
Emily Fell
Derrick Thomas
Ryan Wixon

Bristol

Damian Beauchamp
Julie Clarke
Penelope Clayton
Karrie Kolbow
Aubrey Moore
Kaitlin Putt
Kristine Ray

Pinewood

Jamie Haradine
Doreen Shelt

Riverview

Megan Dumuje
Leah Lukovic

Memorial

Nicolaas DeJong
Michael Henderson
Erica Shannon
Nicole Vesta

Cleveland

Erika Green
Dodie Norris
Erica Shaffer

Roosevelt

Kasey Graber
Heather McKay
Melissa Morey
Jill Robison

Central

Lorraine Cripe
Todd Kelly
Jessica Miles

Daly

Lindsay Gagyi
Vanessa Jackson
Elizabeth Wilson

North Side

Ashley Berger
Brandy Crise
Heidi Elonich
Shelley Gingerich
Joseph Rallo

Career Center

Carla Henderson
Michele Zachary

Pierre Moran

Heather Blaha
Kerri Charlwood

Tipton

Amber Revoir

ESC

Laura Krause

- c. The following 58 third year teachers have been evaluated and are recommended for continuous employment as professional teachers:

Beardsley

Tracy Beatty
Amy Mathews

Beardsley (cont'd)

Kimberlee Stephens

Beck

Lauren Carver
Sondra Flora

Beck (cont'd)

Hannah Rohrer

BristolAmanda Balk
Carol Freihofer**Daly**Kristen Becraft
Allison DeShone
Nicole Gray
Christopher Harmon
Scott Liggett**Eastwood**

Erin Buczkowski

Feeser

Jason Brewer

HawthorneShane Betzer
Kristy Camacho
Lashawndra Gates
Hannah Hueni
Elizabeth Signor**Riverview**

Cherise Richards

RooseveltAngela Balmer
Justin Higgins
Aanika Papet
Holly Stanfill
Ashley Stevens
Tara Torok
Emily Zitkus**Woodland**Heather Carlson
Phillip Whybrew
Karin Wirick**North Side**Stephanie Noble
Troy Noble
David Pedler
Timothy Pedley**Pierre Moran**Jamie Balyeat
Abigail Beckman
Rosalie Bickel
Mariana Cortez
Stacy FannIzamar Garcia
Angela Pippenger
Brian Tompkins**Memorial**Jordan Bender
Denise Downing
Camille Evans
John Himschoot
Kara Sears
Kyle Sears
Heather Walker
Rebecca Yoder**Central**Jill Marston
Sherwin Simon**Career Center**David Bird
Raymond Collins
Nicole Dyer**Tipton**

Lucas Saleh

ESCShanter Alexander
Katherine Greene

- d. The following 33 fourth year teachers have been evaluated and are recommended for continuous employment as established teachers

BeardsleySarah Felder
Andrea Washington**Daly**Natalie Blair
Sherri Holston
Jerry Schultz
Kaleigh Seiler**Hawthorne**

Naomi Baumgartner

Monger

Corry Wichman

Pinewood

Megan Fitz

Riverview

Esther Maddimadugu

Roosevelt

Tiffany Mason

North SideTeresa Hill
Laura Unsicker**Pierre Moran**Emily Davidson
Carla Ray
Carus Shaffer**West Side**Stephanie Green
Heather Hall
Sarah Pattee**Memorial**Stephanie Doncilovic
Kathryn Lane
Jacob Robaska
Nicholas Seidl
Andre Tchakerian**Central**Jacob Balch
Bonita Gingrich
Matthew Miles
James Smith III
Zachariah Whickcar
Sasha Wilson**Career Center**Judith Bridges
Carrie Clark
Kathleen Overholt

- e. The following 19 teachers have been employed by the Elkhart Community Schools for a period no less than five consecutive years. It is recommended that these teachers be given a contract for the 2015-16 school year. This means, if approved, each of these teachers will have indefinite status with the Elkhart Community Schools upon signing a sixth contract as established teachers:

School	Teacher	Degree	Elkhart Exp	Total Exp
Beardsley	Ashley Morris	Bachelors	5	5
Daly	Renee Ruocco	Bachelors	5	5
Monger	Kimberly Varga	Masters	5	10
Riverview	Sarah Wise	Bachelors	5	5
Roosevelt	Eric Chandler	Masters	5	5
	Teresa Kuruda	Bachelors	5	6
	Lisa Martin	Masters	5	7
	LaTisha Rhoads	Bachelors	5	5
Pierre Moran	Heather Clear	Bachelors	5	5
	Diego Mendoza	Masters	5	5
West Side	Brittany Choler	Bachelors	5	5
	Carly Martin	Bachelors	5	5
Memorial	Jean Clements	Bachelors	5	5
	Raul Hernandez	Bachelors	5	9
Central	Amy Garretson	Bachelors	5	6
	Dorothy Overgaard	Bachelors	5	5
	Jason Yoder Rupp	Masters	5	10
Career Center	Justin Wiard	Bachelors	5	10
ESC	Meg Brewer	Masters	5	14

- f. **Resignation** – We report the resignation of the following employees:

Lorren Bordine Began: 9/15/14	Hawthorne/Grade 2 Resign: 6/5/15
Jeffrey Brock Began: 8/13/14	Beardsley/Grade 6 Resign: 6/5/15
Laura Cohen Began: 9/15/14	Hawthorne/Special Education Resign: 6/5/15
Carla Hochstetler Began: 8/19/99	Pinewood/Assistant Principal Resign: 6/19/15
Brian James Began: 8/17/00	Monger/Grade 4 Resign: 6/5/15

Jamie Shreiner
Began: 1/15/15

Tipton/Language Arts
Resign: 6/5/15

g. **Parental Leave** – We recommend a parental leave for the following employee:

Adria Anderson
Began: 8/4/15

Bristol/Kindergarten
End: 6/1/16

Classified

a. **New Employees** - We recommend regular employment for the following classified employees:

Teila Hazwood
Began: 3/2/15

Beck/Paraprofessional
PE: 5/11/15

Vanessa Scott
Began: 3/2/15

EACC/Secretary
PE: 5/4/15

Christina Stewart
Began: 3/9/15

Eastwood/Paraprofessional
PE: 5/11/15

b. **Resignation** – We report the resignation of the following classified employees:

Carolyn Dancler
Began: 10/4/10

Pierre Moran/Food Service
Resign: 6/5/15

Yolanda DeGraffreed
Began: 8/14/13

Roosevelt/Paraprofessional
Resign: 6/5/15

Regina Imus-Porter
Began: 5/4/07

Pierre Moran/Food Service
Resign: 6/4/15

Christine Mather
Began: 8/14/12

Riverview/Paraprofessional
Resign: 6/5/15

Nancy Mendoza
Began: 10/12/09

Central/Paraprofessional
Resign: 5/8/15

Cortney Quick
Began: 8/15/14

Riverview/Paraprofessional
Resign: 6/5/15

Keidrick Stout
Began: 9/18/13

Memorial/Food Service Driver
Resign: 5/20/15

Roxanna Wade
Began: 11/3/14

EACC/Paraprofessional
Resign: 5/8/15

Kendra Wieneke
Began: 9/17/14

Memorial/Technical Assistant-Music
Resign: 5/29/15

c. Retirement – We report the retirement of the following classified employees:

Kristine Bruggeman
Began: 11/18/96

Cleveland/Food Service
Retire: 6/5/15
18 Years of Service

Sandra Siddons
Began: 4/23/79

Pierre Moran/Food Service
Retire: 5/29/15
36 Years of Service

Deborah Weaver
Began: 10/26/92

Adult Ed/Director Community Ed
Retire: 12/31/15
23 Years of Service

Lynette Wuertz
Began: 2/10/00

Tipton/Secretary
Retire: 6/5/15
15 Years of Service